

“To-Be” Gap Analysis Implementation Steps

1. Gap Identification: UM Gap Number 5: Document Beneficiary Rights

2. Implementation Points:

- a. Step 1: Develop transition policies and information standards.
 - i. How and when rights are captured and maintained.
 - ii. Secure access and limitations on access to the rights.
 - iii. Policies on determining the status of a right (e.g. claimed, adjudicated, federally recognized).
 - iv. Policies on how the right is incorporated into other trust processes (e.g. planning, controlling & monitoring land).
- b. Step 2: Define detailed requirements for a computer system, or module of the Land Management System.
- c. Step 3: Procure/build software for maintaining and viewing rights.
- d. Step 4: Define workflow procedures for maintaining and using the beneficiary rights.
- e. Step 5: Train land program resources and line officials on the rights system and procedures.
- f. Step 6: Provide communications and training to beneficiaries regarding claimed rights.

3. Dependencies on Business Processes:

Business Process Name	Process Name (As specified in “To-Be” Model)	Dependency Description
BRDM		
Predecessors	1. B.6.2.3 Beneficiary Involvement for Land and Natural Resource Use & Management	1. Beneficiary right, status of the right, request for right protection, or limitations on land uses.
Successors	1. B.3 Communicate Information	1. Provide communication to beneficiaries of documented rights.
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Predecessors	1. None	
Successors	1. None	

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Business Process Name	Process Name (As specified in “To-Be” Model)	Dependency Description
LNRP – Wide Area Plan		
Predecessors	1. P.2.2.1 Understand Beneficiary’s Intent 2. P.2.2.2 Collect Pertinent Data 3. P.2.5 Issue Plan	1. Intended use or limitations of use of land and resources. 2. Beneficiary right, status of the right, request for right protection, or limitations on land uses. 3. Planned intent and limitations for land use.
Successors	1. P.2.2.2 Collect Pertinent Data	1. Beneficiary right, status of the right, request for right protection, or limitations on land uses.
LNRP - Appraisals		
Predecessors	1. None	
Successors	1. None	
LNRUM		
Predecessors	1. None	
Successors	1. UM.1.3 Assess Land Use Suitability 2. UM.3.1 Define Support Activity Criteria 3. UM.4.3 Assess MU Use	1. Beneficiary right, status of the right, request for right protection, or limitations on land uses. 2. Beneficiary right, status of the right, request for right protection, or limitations on land uses. 3. Beneficiary right, status of the right, request for right protection, or limitations on land uses.
Ownership – Title		
Predecessors	1. None	
Successors	1. None	
Ownership – Probate		
Predecessors	1. None	
Successors	1. None	
Ownership - Conveyance		

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Business Process Name	Process Name (As specified in “To- Be” Model)	Dependency Description
Predecessors	1. None	
Successors	1. None	
Ownership - Survey		
Predecessors	1. None	
Successors	1. None	

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4. Dependencies on Universal Support Functions:

Universal Support Function	Dependency Description
Automated System Requirements	1. Beneficiary Rights system documents, maintains, and supports review of claimed rights.
Policies, Procedures and Regulations	1. How and when rights are captured and maintained. 2. Secure access and limitations on access to the rights. 3. Policies on determining the status of a right (e.g. claimed, adjudicated, federally recognized). 4. Policies on how the right is incorporated into other trust processes (e.g. planning, controlling & monitoring land).
Training	1. Train appropriate resources on use of Beneficiary Rights system.
Records Management	1. Storage of electronic records. 2. Access rights to beneficiary rights.
Risk Assessment	1. Risk associated with allowing beneficiaries, land program resources, and third parties access to view beneficiary rights (e.g. Should tribes be able to view claimed allottee rights? Should non-tribal members be able to view claimed tribal rights? How should maintenance and viewing rights access be limited?).
Workforce Planning	1. Refine land program staff and line official roles to incorporate the maintenance and review of beneficiary rights.
Internal Controls / Fiduciary Security	1. Define and implement secure access and limitations to access and maintain the beneficiary rights.